

# Graduate Admissions-International Students

Keiser University is proud of the international character of its student body and welcomes students from other nations. All international students must be fluent in English before they enroll. Applicants are asked to furnish proof that they can read, write and speak English fluently. The University accepts only F-1 visas based upon a student's program of study.

## **Master of Business Administration**

Candidates for admission to the MBA program are required to hold a four-year baccalaureate degree (or equivalent) from an accredited institution. An undergraduate degree in business is not a requirement; qualified students from all backgrounds are encouraged to submit applications. An admission decision is based on a combination of a student's undergraduate and/or graduate academic performance, professional experience, letters of recommendation and/or standardized test scores. All students are encouraged to submit Graduate Management Admissions Test (GMAT), Graduate Records Examination (GRE) or Miller Analogy Test (MAT) scores in support of their application.

### **Requirements for Admissions:**

International student applicants must meet the following requirements for admission to Keiser University:

1. Successful completion of a baccalaureate degree program that is equivalent to a baccalaureate degree in the United States. (Official records must be evaluated by an approved educational evaluator service attesting that completion is equivalent to a baccalaureate degree completed in the United States.)
2. Certification of financial ability to meet tuition and other necessary expenses or ability to qualify for financial aid as an eligible non-citizen.
3. If an applicant's primary language is not English, applicants must present a TOEFL score of 500 or higher on a paper-based examination, an IELTS score of 6.0 or higher, a score of 225 on a computer-based examination or an iBT of 64.

### **Required documents for admission are as follows:**

1. Submission of a completed Application for Admission
2. Submission of an unofficial transcript or copy of a foreign evaluation showing successful completion of a bachelor's degree with a completed Application for Admission
3. Submission of official transcripts or original foreign evaluations showing successful completion of a bachelor's degree program from an accredited college or university received within the first semester of enrollment
4. Two letters of recommendation received within the first semester of enrollment
5. Minimum GRE composite score of 1350 or MAT score at the 40<sup>th</sup> percentile received within the first semester of enrollment
6. Formal resume indicating education and complete work history

APPLICATIONS SHOULD BE SUBMITTED AT LEAST TWO MONTHS PRIOR TO THE START OF A PROGRAM

**Requirement for GRE/MAT scores may be waived for students who meet any one of the following:**

- Graduate degree from an accredited institution
- Undergraduate degree from an accredited college or university with a grade average of at least 3.0
- Undergraduate degree from an accredited college or university with a grade average of 2.7 or above with a minimum of two years of professional work experience
- Completion of the first semester of enrollment with a minimum grade average of 3.0 and no grade below a B.

Failure to provide documentation or test scores or to achieve the grade point average required at the end of the first semester may lead to suspension or dismissal from the University.

**Waiver Requirement for MBA501:**

Applicants receive test-out credit for MBA501 if they score 155 or higher on the ETS major field examination in business or possess a bachelor's degree in a business-related discipline with a grade average of at least a 2.70 on a 4.0 scale

TRANSFER OF CREDIT PROCEDURES

The Dean of the Graduate School evaluates transcripts and determines potential transfer credit granted to students. The following guidelines are used in evaluating transcripts received from other accredited institutions:

1. Official transcripts must be received directly from the former institution within a student's first semester or no transfer credits are officially granted.
2. Course descriptions from a former institution's catalog are analyzed and credit is accepted for those successfully completed courses that parallel course content and duration of Keiser University courses. Courses in a student's major must meet the same general course objectives as Keiser University courses.
3. Only courses with a grade of "B" or higher are considered for transfer credit.
4. Graduate students may transfer no more than six semester credit hours to the graduate program at Keiser University and must meet graduate residency requirements.

**International Student Visas (F-1) Guidelines**

- 1) Copy of your current F1 (only for transfers)
- 2) Copy of your Passport:
  - a) Copy of the visa page
  - b) Copy of the front page with all your personal information (picture, name, address, etc.) and the passport number
- 3) Original Bank letter, ***not older than 30 days***, showing that you have enough funds to cover all your educational (tuition, books, etc.) and living expenses for at least one (1) year while you finish your MBA with Keiser University
- 4) You have to complete the Admissions' Application and Registration process with Keiser University and pay in full for your first Semester to get the I-20 form, before you apply to the F1 Visa.

5) Submit all the documents to the

**Manny Christiansen**  
**Senior Admissions Counselor**  
**Keiser University Graduate School**  
**(954) 318-1620 ext. 309**  
**888- 7KEISER (753-4737)**  
**Fax (954) 318-3552**  
[mchristiansen@keiseruniversity.edu](mailto:mchristiansen@keiseruniversity.edu)

6) Once you are accepted, Keiser University will send you a Form I-20 (immigration document). This verifies that you have been accepted into a specific degree program for the expected length of your program, and that you have documented a certain amount of funds available for your education and living expenses. Read "Instructions to Students" on page 2, sign and complete item #11 on pages 1 and 3. Both copies of Form I-20 will be presented to the U.S. embassy or consulate when you apply for a visa.